

Rebuilding Our Community (ROC) Sonoma County Partner Agreement

Rebuilding Our Community (ROC) Sonoma County is an important long-term disaster recovery asset for the County of Sonoma. The mission statement states that *ROC Sonoma County is a collaborative network that addresses the long-term recovery needs related to the disaster of the 2017 Sonoma County Fires*. ROC SONOMA COUNTY will be effective because of the model of responsibility, action tracking, collaboration, accountability and long-term commitment, as is required in order to meet our mission.

As a member of the team, you and your agency are asked to sign a “commitment of understanding” signifying that you and your leadership understand the responsibilities and commitment that membership entails. ROC Sonoma County does not provide funding for this work. It is done on a voluntary basis.

Listed below are the principles and expectations by which the team will operate:

- You and your organization commit to having named participant(s) regularly available at ROC SONOMA COUNTY meetings. Membership will be reviewed annually.
- You and your organization understand that you will be taking on follow-up actions related to long-term recovery from the wildfire disaster as determined by the participating members, as long as it is not in conflict with own organization’s mission.
- Information that is shared at the meetings is confidential and will not be shared outside of the ROC SONOMA COUNTY and the information will be used only for the purposes of helping to assist individuals in the Disaster Case Management program.
- Representatives from participant organizations are responsible for executing his or her follow up actions in a timely fashion (typically by the next meeting) and reporting such activities at meetings.
- Participants will be present and on time to meetings and act in accordance with the organization’s bylaws.
- The organization will designate a backup attendee who will serve as a proxy in the case of absence by the primary member(s).
- In situations in which a participant cannot attend, the participant will notify the ROC Sonoma County committee chair and his/her own organization in a timely fashion that attendance is not possible.
- The participant who must miss a meeting will obtain information from his/her proxy in order to accomplish designated action items in a timely manner and in preparation for the next meeting.
- Each member’s organizational leadership will support initiatives to long-term wildfire disaster recovery, as long as it is not in conflict with own organization’s mission.
- Each member’s organizational leadership agrees to be available, if needed, to discuss overcoming roadblocks and barriers, for which his/her help may be needed.
- As a recognized member of ROC Sonoma County, your organization will be included as an official member of ROC Sonoma County on our handouts and on our website as well as be able to advertise recovery related resources.

Agency Name: _____ Date: _____

Participant Name (printed): _____

Participant signature: _____

Agency Leadership Name: _____

Leadership signature: _____

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Which committee would you like to join? _____